



Government of Kiribati

REQUEST FOR EXPRESSION OF INTEREST (REOI)

SELECTION OF AN INDIVIDUAL CONSULTANT (ADVERTISEMENT)

The Project	Climate Resilient health Infrastructure and Systems Project
Assignment Title	Financial Management Officer (Full-time, National)

Ministry of Health and Medical Service (MHMS) through the proposed project Betio Hospital Stage 2, has received financing from the Asian Development Bank to strengthen health service delivery and infection control and improve awareness and access to Sexual and Reproductive Health (SRH) services. The new Betio Hospital will incorporate measures to address climate change and disaster risk and will be responsive to the health needs of women and other vulnerable groups

The consulting services (“the Services”) including the CRHISP Financial Management Officer will be joining and be part of the Project Management Unit. The Consultant will be recruited for a period of three (3) years. A Time-Based Contract will be signed based on the agreed fortnight rate.

The detailed Terms of Reference (TOR) for the assignment can be requested through electronic email to kbaitere@mfed.gov.ki and sitaea@mfep.gov.ki and copy to kfsuanager@mfep.gov.ki

The CRHISP now invites eligible individuals (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services (attach curriculum vitae with description of experience in similar assignments, similar conditions, etc.). The criteria for selecting the Consultant are:

Mandatory Qualification Requirements

- a) University bachelor’s degree in accounting, financial management or equivalent.
- b) At least 5 years of relevant experience in accounting and financial management, preferably in government ministries, donor-funded projects, or international organizations.
- c) Proven track record in preparing financial reports, reconciliation and supporting external audits.
- d) Proficiency in using accounting software, with hands-on experience in QuickBooks.

Additional Desirable Requirements

- a) Prior experience with ADB or other multilateral development partners’ financial management and disbursement procedures.

- b) Excellent command in spoken and written English, computer literacy and MS applications-particularly Excel – and other financial management tools
- c) Demonstrated ability to analyze complex financial data, identify issues, and propose innovative, practical solutions
- d) Effective interpersonal skills with the ability to work collaboratively in multidisciplinary teams and engage constructively with stakeholders from diverse cultural and professional backgrounds
- e) Highly organized, detail-oriented and committed to meeting deadlines and maintaining high standards of accuracy and quality in financial reporting and documentation.

Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services by submission of a **Cover Letter** or **Expression of Interest (EOI)**, **curriculum vitae** with description of experience in similar assignments, similar conditions, etc. and with supporting documents.

The deadline for submission of EOIs is **2nd December 2025**.

Submission is to be made by email to the following address:

Mrs Benny Teuea
Secretary

Ministry of Health and Medical Services

Email address: Secretary@mhms.gov.ki and copy to kbaitere@mfed.gov.ki and sitaea@mfep.gov.ki